

ALANIS MORISSETTE

EMAIL: ALANISMORISSETTE@GMAIL.COM

* LOS ANGELES, CA * (323) 723.3453

OBJECTIVE

High school student eager to obtain knowledge of the day-to-day work of a business through a part-time job or paid internship.

PROFILE

Enthusiastic, hardworking and reliable high school student whose qualifications include caring for children, advertising and cooking. Self-motivator who takes initiative and has a proven work ethic to see a job through from start to finish. Excels at working on individual tasks as well as part of a team. Driven and passionate about future goals and career.

PROFESSIONAL EXPERIENCE

Dec. 2015 - Jan. 2016 **Southern Girl Desserts** **Los Angeles, CA**

Seasonal Intern

Provided customer support for pastry phone orders, processing each order and payment. Assisted Baker with tasks in the kitchen. Performed barista tasks and served pastry samples to customers entering the store. Tasks during the internship also included cleaning the store after closing.

Jan. 2014 - April 2015 **Liberty Tax** **Los Angeles, CA**

Promotions Associate

Promoted/advertised Liberty Tax with energetic enthusiasm. Advertised to pedestrians and individuals in cars and was able to assist Liberty Tax in gaining business during their busiest time of year. Assisted within the office when cleanup was needed. Assisted in bringing in new clients. Worked as part of a team and gained invaluable experience in sales and marketing.

2014 - Present **Child Care** **Los Angeles, CA**

Child Care Giver

Working as a caregiver for two infant children on an as needed basis throughout the week, weekends and on holidays.

EDUCATION

Learn 4 Life High School **Graduate June 2016**

Two Wings Career Development Academy **December 2015**

SKILLS

Computer and Social Media Savvy
Working knowledge of Microsoft Word and PowerPoint
Equally adept at performing as a project team member or working independently

OTHER INTERESTS AND PASSIONS

Interests and passions include: cooking, watching the Cooking Channel, fashion, make-up/hair, walking/hiking the Baldwin Hills stairs on the weekends, spending time with my mentor, being outdoors, music, working with kids, and dancing to name a few.

REFERENCES AVAILABLE UPON REQUEST

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REFERENCES

Jill Smith

Mentor

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Program Coordinator

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