

Olivia Wilson

I am an IT project manager with holistic knowledge of software development and design. I am also experienced in coordinating with stakeholders.

Skills Summary

Project Management
Software Development
Budgeting and Cost Analysis
Enterprise Resource Planning
Staff and User Training
Process Improvement

Work Experience

Project Manager Westheon FGW

Oct 2017 – present

- Conduct day-to-day project coordination, planning, and implementation across multiple teams
- Create functional and technical application documents

Senior UX Designer Pixelpoint Hive

Jan 2014 – Sept 2017

- Managed complex projects from start to finish
- Collaborated with other designers
- Translated requirements into polished, high-level designs

Educational History

HGFZ Graduate Center Masters of Arts

Jan 2013 – Dec 2014

- Masters in Project Management – Studied project planning, coordination, and ethics
- Worked with various startups on launching new apps and services

Cliffmoor College Bachelor of Arts

Dec 2008 – Dec 2012

BA Product Design

- GPA: 3.26
- Minor in Management
- Thesis involved studying several technology companies and optimizing their product design process

Awards Received

- Most Outstanding Employee of the Year, Pixelpoint Hive (2015)
- Best Mobile App Design, HGFZ Graduate Center (2014)
- Design Awards, Cliffmoor College (2012)" 159

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